***Veterans Administration (VA) Modeling to Learn* (MTL) Facilitate**

**Facilitator Training**

**Agenda – Draft 1, 7/25/2018**

**Dates:** September 4-7, 2018

**Location:** Prostethic & Logistics Office, Suite 4514,VHA Admin and Data Management Office, 2245 Enterprise Drive, Westchester, IL 60154

**Purpose:** To train and empower facilitators to deliver the MTL- Live course to VA health care teams

**Training Objectives:**

1. Articulate the goals of MTL
2. Manipulate the technology tools of MTL-Live
3. Tell system stories of four system dynamics models: CC, Psy, MM, Agg
4. Facilitate mental health clinic teams through increasing levels of systems thinking
5. Coach teams in testing hypotheses to answer questions about increasing EBP reach through local decisions.

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| **Participant Pre-work** | |
| *Checklist* | *Activities* |
| 🞏 | Review MTL history, structure, and progress to date |
| 🞏 | Establish user name and passwords for… |
| 🞏 | Read systems dynamics article: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 🞏 | Complete exploration of MTL resources (NAMES / LINKS) on GitHub |
| 🞏 | Create questions list |
| 🞏 | Submit… |
| 🞏 | Bring with you to the training: PIV card, laptop, |
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| **Day 1 Session – September 4**  **Purpose:**  **Objectives:** | | | | |
| *Time* | *Agenda Item* | *Detailed Content* | *Facilitator* | *Resources/Matls* |
| 1:00 PM | Welcome & Introductions |  |  |  |
| 1:15 PM | Who’s in the Room? |  |  |  |
| 1:30 PM | Day 1 Purpose & Objectives (DOs) |  |  |  |
| 1:45 PM | MTL Structure Quick Review |  |  |  |
| 2:00 PM | MTL.how |  |  |  |
| 2:30 PM | Systems Level Thinking |  |  |  |
| 3:00 PM | BREAK |  |  |  |
| 3:15 PM | Exploring the 4 Models | General Structure (overlap vs. what’s unique)  System Maps |  | Handout: System Maps |
| 4:15 PM | Tabletop Activity: | Participant Question Brainstorm or  Match Game (vocabulary, key terms, the “i” content) |  |  |
| 4:45 PM | DONE Today & DO Tomorrow |  |  |  |
| 5:00 PM | ADJOURN |  |  |  |

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| **Day 2 Session – 5 September 2018**  **Purpose:**  **Objectives:** | | | | |
| *Time* | *Agenda Item* | *Detailed Content* | *Facilitator* | *Resources/Matls* |
| 8:30 AM | Welcome & Review “Done” for Day 1 |  |  |  |
|  | Day 2 Purpose & Objectives (DOs) |  |  |  |
|  |  |  |  |  |
| 10:30 AM | *Empty Your Cup* Activity – “Before I teacher others I need more help understanding…” |  |  |  |
| 11:00 AM | Teachback Time: Using the User Interface |  |  |  |
| 12:00 – 1:00 PM | LUNCH |  |  |  |
|  |  |  |  |  |
| 2:30 PM | Tabletop Activity: | Practice content |  |  |
| 3:30 PM | Teachback Time: Facilitate Sessions 1-3 |  |  |  |
| 4:45 PM | DONE Today & DO Tomorrow |  |  |  |
| 5:00 PM | ADJOURN |  |  |  |

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| **Day 3 Session – September 6**  **Purpose:**  **Objectives:** | | | | |
| *Time* | *Agenda Item* | *Detailed Content* | *Facilitator* | *Resources/Matls* |
| 8:30 AM | Welcome & Review “Done” for Day 2 |  |  |  |
|  | Group Activity – What’s “Sticky?” I remember best… |  |  |  |
|  | Day 3 Purpose & Objectives (DOs) |  |  |  |
|  |  |  |  |  |
| 10:15 AM | Mixed-up Group Activity: | Practice content |  |  |
| 11:00 AM | Teachback Time  Facilitate Sessions 4-5 |  |  |  |
| 12:00 – 1:00 PM | LUNCH |  |  |  |
|  |  |  |  |  |
| 2:15 PM | System Map Stations Activity: | Practice content |  |  |
| 3:00 PM | Teachback Time  Facilitate Sessions 6-9 |  |  |  |
| 4:45 PM | DONE Today & DO Tomorrow |  |  |  |
| 5:00 PM | ADJOURN |  |  |  |

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| **Day 4 Session – September 7**  **Purpose:**  **Objectives:** | | | | |
| *Time* | *Agenda Item* | *Detailed Content* | *Facilitator* | *Resources/Matls* |
| 8:00 AM | Welcome & Review “Done” for Day 3 |  |  |  |
| 8:15 AM | Day 4 Purpose & Objectives (DOs) |  |  |  |
| 8:30 AM | Group Activity –  “I can teach others….”  “I need more information to facilitate this…” |  |  |  |
| 9:15 AM | Facilitate Sessions 10-12 |  |  |  |
| 11:30 AM | DONE Today & DO as follow-up |  |  |  |
| 12:00 PM | ADJOURN |  |  |  |

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| **Participant Post-work** | | |
| *Checklist* | *Activities* | *Send To / By Date* |
| 🞏 | Review and provide feedback on / corrections to MTL training materials | TO: NAME  DATE: |
| 🞏 | Review data site and simulation user interface and create list of questions for MTL team to address | TO: NAME  DATE: |
| 🞏 | Complete post-training evaluation by | TO: NAME  DATE: |
| 🞏 | Submit questions (ongoing) to MTL team | TO: NAME  DATE: Ongoing Basis |
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